## UPDATED RESOLUTION OF THE UNIVERSITY PARK HOMEOWNER'S ASSOCIATION INVESTMENT OF RESERVES POLICY

SUBJECT:

Adoption of an Investment Policy for reserves of the

Association.

**PURPOSES:** 

To adopt a policy for the investment of reserve funds.

**AUTHORITY:** 

The Declaration, Articles of Incorporation and Bylaws of the Association and

Colorado law.

EFFECTIVE DATE: March 14, 2013

**RESOLUTION**: The Association hereby adopts a Policy as follows:

- 1. <u>Scope.</u> In order to properly maintain areas in the Community that are the responsibility of the Association, to comply with state statutes, to manage reserve funds, and to protect the market value of Owners' homes and livability in the Community, the Board of Directors determines that it is necessary to have policies and procedures for the investment of reserve funds.
- 2. <u>Purpose of the Reserve Fund</u>. The purpose of the Reserve Fund shall be to responsibly fund and finance the projected repair and replacement of those portions of the Community that the Association is responsible for and for such other funding as the Board of Directors may determine. The portions of the Community that the Association is responsible for typically have limited but reasonably predictable useful lives.
- 3. <u>Investment of Reserves.</u> The Board of Directors of the Association shall invest funds held in the Reserve Funds accounts to generate revenue that will accrue to the Reserve Funds accounts balance pursuant to the following goals, criteria and policies:
  - (a) <u>Safety of Principal.</u> Promote and ensure the preservation of the Reserve Fund's principal. Reserves may be invested in certificates of deposit, money market deposit accounts, money market funds, U.S. treasury and government obligations, municipal bonds and other state obligations, and other investments recommended by a financial advisor pursuant to the Association's investment goals. No funds shall be deposited or invested except in authorized investment funds. All investments must be insured by FDIC, SIPC or comparable insurance.
  - (b) <u>Liquidity and Accessibility.</u> Structure maturities to ensure availability of assets for projected or unexpected expenditures.
  - (c) <u>Minimal Costs.</u> Investments costs (redemption fees, commissions, and other transactional costs) should be minimized.
  - (d) <u>Diversify.</u> Mitigate the effects of interest rate volatility upon reserve assets.
  - (e) Return. Funds should be invested to seek the highest level of return.
- 4. <u>Limitation on Investments.</u> Unless otherwise approved by the Board, all investments will be FDIC (Federal Deposit Insurance Corporation) insured and/or guaranteed by the United States Government.
- 5. <u>Investment Strategy.</u> The investment strategy of the Association should emphasize a long-term

cutlook by diversifying the maturity dates of fixed-income instruments within the portfolio utilizing a laddered investment approach.

- 6. <u>Independent Professional Investment Assistance.</u> The Board of Directors of the Association may hire a qualified investment counselor to assist in formulating a specific investment strategy.
- 7. <u>Review and Control.</u> The Board shall review Reserve Fund investments periodically to ensure that the funds are receiving competitive yields and shall make prudent adjustments as needed.
- 8. <u>Standard of Care.</u> The officers and members of the Board of Directors shall make investment decisions in good faith, with the care an ordinarily prudent person in a like position would exercise under similar circumstances, and in a manner the Director or officer reasonably believes to be in the best interests of the Association in accordance with the Colorado Revised Nonprofit Corporation Act.
- 9. <u>Yearly Transfer(s):</u> The Board of Directors shall establish the amount, if any, to be transferred to reserve funds on an annual basis. The amount shall be reflected in the budget to be ratified by the owners.
- 10. <u>Definitions.</u> Unless otherwise defined in this Resolution, initially capitalized or terms defined in the Declaration shall have the same meaning herein.
- 11. <u>Supplement to Law.</u> The provisions of this Resolution shall be in addition to and in supplement of the terms and provisions of the Declaration and the law of the State of Colorado governing the community.
- 12. <u>Deviations.</u> The Board may deviate from the procedures set forth in this Resolution if in its sole discretion such deviation is reasonable under the circumstances.
- 13. <u>Insurance.</u> The Association shall carry fidelity insurance to protect against theft or dishonesty from anyone with access to the reserve funds; to the extent such insurance is reasonably available.
- 14. <u>Records.</u> The Association's manager or other person designated by the Board shall maintain monthly statements. including detailed accounting of current values, income and all transactions.
- 15. <u>Amendment.</u> This policy may be amended from time to time by the Board of Directors.

**PRESIDENT'S CERTIFICATION**: The undersigned, being the President of University Park Homeowner's Association, a Colorado nonprofit corporation, certifies that the foregoing Resolution was adopted by the Board of Directors of the Association, at a duly called and held meeting of the Board of Directors on March 14, 2013 and in witness thereof, the undersigned has subscribed his/her name.

UNIVERSITY PARK HOMEOWNER'S ASSOCIATION,

a Colorado nonprofit corporation

By: President